**JB Management can offer the following qualifications funded by Skills Development Scotland**

 These qualifications are fully funded by Skills Development Scotland under the Modern Apprenticeship Programme providing each candidate is eligible for the programme ie:

        Employed and Initially Assessed in the most relevant and beneficial SVQ qualification for their job role

        Reside in Scotland

        National Insurance shows no previous funding from the Skills Development Scotland/ if so this may affect funding

        Not enrolled in full time education or ILA Courses

Our Assessor would initially assess all candidates prior to registration to assess prior learning and that they are on the correct level of qualification to suit their individual job role.  Please let me know if you would like further information sent to you by email or feel free to discuss. These SVQ’s are fully funded at no cost to the company or candidate but places are limited – on a first come basis.

**JB Management can offer the following SVQ qualifications within the age groups specified:**

**25+ Age Group**

SVQ in Construction L2 (General Operations) – (available in the new contract April 2015)

SVQ in Construction L2 (Highways Maintenance) – (available in the new contract April 2015)

**SVQ in Construction Site Supervision L3 (Highways Maintenance) (available now) Route to Gold CSCS card**

**SVQ in Construction Site Supervision (Civil Engineering) (available now) Route to Gold CSCS card**

**SVQ in Occupational Works Supervision L3 (available now) Route to Gold CSCS card**

**SVQ in Construction Site Management L4  (available now) Route to Black CSCS card**

**SVQ in Construction Senior Management L5 (available now) Route to Black CSCS card**

SVQ in Warehousing L2 – (available in the new contract April 2015)

SVQ in Logistics L3  (available in the new contract April 2015)

SVQ in SVQ in Procurement L3 (available in the new contract April 2015)

SVQ in Management L3-L5 (available in the new contract April 2015)

SVQ in Supply Chain Management  L3 (available in the new contract April 2015)

SVQ’s Supply Chain Management L4 (available in the new contract April 2015)

**16-19 Age Group**

SVQ in Warehousing and Storage L2 **(available now)**

SVQ in Logistics Operations L3 **(available now)**

SVQ in Supply Chain Management L3 **(available now)**

SVQ in Procurement L3 **(available now)**

SVQ in Business and Administration L2 **(available now)**and L3

SVQ in Construction L2 (General Operations) **(available now)**

SVQ in Construction L2 (Highways Maintenance) **(available now)**

 **20-24 Age Group**

SVQ in Business and Administration L3 (available in the new contract April 2015)

SVQ in Warehousing and Storage L2 – (available in the new contract April 2015)

SVQ in Logistics Operations Management L3 **(available now)**

SVQ in Supply Chain Management L3 (available in the new contract April 2015)

SVQ in Procurement L3 (available in the new contract April 2015)

SVQ in Construction L2 (General Operations) – (available in the new contract April 2015)

SVQ in Construction L2 (Highways Maintenance) – (available in the new contract April 2015)

SVQ in Construction Site Supervision L3 (Highways and Construction) -(available in the new contract April 2015)

SVQ in Occupational Works Supervision L3 (available in the new contract April 2015)

**Modern Apprenticeship Process:**

        Assessor would speak to Candidate direct firstly to carry out Initial Assessment to determine correct level for current job role

        Candidate complete and sign Data Exchange permission form and complete registration details form

        Candidate would be registered onto the SQA and MA funding

        Our Compliance Officer would visit within 7 days of funding approval for sign up (SDS requirement)

        Our Assessor would meet the candidate initially to induct candidate onto the qualification and provide portfolio/e-portfolio and guidance upon starting

        Assessor would then visit the Candidate on site at a mutually agreed time and place to suit the work load (usually every 8/12 weeks)

        Assessor completes progress review with Candidate and Line Manager – every 13 weeks at a minimum as per SDS requirements

        No examination at the end – work based qualification

        Candidate would collect evidence of his day to day work to complete the modules over a period of time

        The Assessor would provide guidance on the evidence required to meet the qualification standards –telephone and email contact given to candidate

        Time to complete – can be up to 6-12 months depending on the Candidate’s commitment

        Regular report sent direct to company advising of candidates’ progress

        When Assessor/Verifier is satisfied candidate has provided the standards of the qualification - certification